



*dousman  
area  
chamber of  
commerce*

P.O. Box 2 Dousman, Wi.  
ST. MARY'S CHURC PARKING LOT  
HWYS 18 & 67 DOUSMAN

JAN.2026

Dear Farmers' Market Vendor

We are happy to invite you to participate in the 2026 Dousman Farmers' Market. After an excellent 20<sup>th</sup> season we are anxious to again sponsor the Farmers' Market to provide the local community with high quality local foods and plants and unique hand-made crafts. We again received many positive comments from area residents. They clearly support the Farmers' Market in Dousman and we expect a good crowd again this year.

The Market will be at **St. Mary's Church Parking Lot Hwys 18 & 67) Dousman..** The time will be Wednesday afternoon from **2 PM to 6 PM.** The first market will be **May 7<sup>th</sup>** and the market will be every week thru **October 21<sup>st</sup>.** The set-up time will **1:15 pm.**

We are on the chamber's web site, [www.dousmanchamber.org/farmers\\_market](http://www.dousmanchamber.org/farmers_market) and on Facebook at "Dousman Market". Please fill out the listing on the application as you would like to see it on the web site.

We will have flyers available for you to use to advertise the market through other venues. If you would like flyers to distribute at other outlets please let us know. If you have ideas on drawing customers to the market, please email [dousmanmarket@gmail.com](mailto:dousmanmarket@gmail.com)

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If you refer a new Vendor and they sign up for the whole season or ½ season you receive \$10 back on your fees.

If you are a new vendor please email [dousmanmarket@gmail.com](mailto:dousmanmarket@gmail.com) to check on availability before signing up.

The rules for the Market are in the attached packet. If you sell any processed food products please call Waukesha County Health Dept. to request a copy of the food safety information. **Deadline for submission of application is March 1<sup>st</sup> 2026.** Preference will be given to vendors who pay for the season. Late applications will be considered if space permits. It is important that we keep spaces filled so customers keep coming. If you wish to attend on a weekly basis [dousmanmarket@gmail.com](mailto:dousmanmarket@gmail.com) for availability. Make **check payable to The Dousman Area Chamber of Commerce** and mail to:

Dousman Farmers' Market, Att'n: Judy Engel  
W324S4050 Bartell Ct.  
Waukesha, Wi. 53189

Thank you for participating in the Dousman Farmers' Market, from the Dousman Area Chamber of Commerce Farmers' Market Committee  
*Judy Engel*, Market Manager [dousmanmarket@gmail.com](mailto:dousmanmarket@gmail.com)

# 2026 Dousman Farmers Market Vendor Application

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate

phone: \_\_\_\_\_

Email(please): \_\_\_\_\_ Website(optional)

Please complete all applicable information:

1. Are you a: Farmer \_\_\_\_\_ Crafter \_\_\_\_\_ Other \_\_\_\_\_

2. What Items will you sell:  
\_\_\_\_\_ Vegetables \_\_\_\_\_ Fruits \_\_\_\_\_ Flowers \_\_\_\_\_ Plants \_\_\_\_\_ Honey \_\_\_\_\_ Maple Syrup  
\_\_\_\_\_ Other(specify; include license number for processed foods)

3. Site Payment  
\_\_\_\_\_ One Stall for Season 24 weeks \$100  
\_\_\_\_\_ Two Stalls for Season \$200 (maximum 2 stalls per vendor)  
\_\_\_\_\_ One Stall for One Week \$15  
\_\_\_\_\_ One stall ½ season 11 weeks \$75

4. Weekly Participant what week(s) do plan on attending?  
\_\_\_\_\_

5. Web Page Listing

Name as Listed: \_\_\_\_\_  
Products

Available: \_\_\_\_\_

Do your products vary throughout the season? Yes \_\_\_\_\_ No \_\_\_\_\_

Include Phone Number: Yes \_\_\_\_\_ No \_\_\_\_\_ Email: Yes \_\_\_\_\_ No \_\_\_\_\_

6. Willing distribute flyers: \_\_\_\_\_

## Youth Vendor Statement of Parent's Responsibility

I have read the *Dousman Farmers' Market Policies and Procedures* and reviewed them with my child that is interested in participating in the market. I understand that my child needs to abide by the same rules as the adult vendors. I take responsibility for my child's actions at the market and will accept the consequences of such actions.

Parents Name: \_\_\_\_\_ Parents

Signature: \_\_\_\_\_

## Vendor's Statement of Understanding

- I, \_\_\_\_\_, have read and understand the Policies and Procedures as described for the Dousman Farmers' Market and hereby agree to abide by them. Further, I agree to sell only those items as listed in the Policies and Procedures. I further acknowledge full responsibility for all my activities (and those assisting me) in the Dousman Farmers' Market throughout the term of this permit. I have read the Wisconsin Food Safety Regulations and understand that Waukesha County may require further permits for selling, depending on the goods. By signing this agreement, I agree that **All my items at the market(including produce, plants, flowers, herbs etc.)are grown or produced**

**on land owned,rented or leased by the actual vendor in Wisconsin.I also agree to an on site inspection of the growing area**

I understand that violations of these Policies and Procedures may result in my being barred from further participation in the market. I also understand that the Dousman Area Chamber of Commerce , and St. Mary's Church do not carry any insurance policies to cover individual participants and that I am hereby considered carrying my own personal liability and product liability policies. The Dousman Area Chamber of Commerce, and St. Mary's Church reserve the right to modify the Policies and Procedures as needed at any time. Vendor agrees to indemnify and hold the Dousman Area Chamber of Commerce,and ,St. Mary's Church .. harmless from any and all claims and liabilities.  
Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Make checks payable to:**DOUSMAN AREA CHAMBER OF COMMERCE**

Judy Engel

att. Dousman Farmer's Market

W324S4050 Bartell Ct

Waukesha,Wi.53189

Vendor Information

If vendor does not have a Wisconsin seller permit number and claims their sales are tax exempt,enter exemption code number provided by vendor.

- 1.Exempt sales only or display only      3.Non profit occasional sales exemption  
2. multi-level marketing company pays sales tax      4. Exempt occasional sales

Wisconsin Sellers permit number(15 digits starting with 456)-456  
SSN(last 4 digits)-      FEIN(last 4 digits)-

Exemption Code-

Legal business Name(if not sole proprietor)

Doing business as(DBA) Name if applicable

Vendor contact name(last)-

Vendor contact name(first)-

Vendor phone number-

Mailing address-

email address-

City-

State-

Zip-

Multi- Level Marketing Company(if claiming code 2 above)

## DOUSMAN FARMERS' MARKET POLICIES & PROCEDURES

The **Dousman Farmers' Market** provides local area growers a chance to expand their marketing opportunities. Service clubs, groups, and organizations are encouraged to use the Mid Week Market for fund raising events.

### Market Hours & Dates

- 2:00 p.m. to 6:00 p.m., every Wednesday beginning May ~~6th~~<sup>7th</sup> through October 21<sup>st</sup>, 2026

Tables can be set up after 1:15 p.m.

Please email market mgr. if unable to attend.

### Location

\*\*\*\*\*St. Mary's Church Parking Lot 36014 Sunset Drive Dousman 53118(Corner of Hwys 18 and 67) The vendor shall furnish tables, chairs, and canopies.

### Approved Items To Be Sold

- Local vendor-produced items such as fruits, vegetables, flowers, plants, honey, maple syrup, other processed foods, arts and crafts, and other appropriate products.  
\*\*Request: Food Safety Regulations & License Requirements \*\*
- **All items at the market(including produce,plants,flowers,herbs etc.)MUST be grown or produced on land owned,rented or leased by the actual vendor in Wisconsin.**

### Prohibited Items

- Live animals and any toxic plants such as the castor bean plant, and potentially hazardous products.  
\*\*Request: Food Safety Regulations & License Requirements \*\*

### Application and Fees

- Vendors must complete and submit an application form and are subject to review at any time. Sites will be assigned to promote the health of the market. Paid seasonal vendors will have reserved stalls. Weekly vendors will be assigned stalls by the Market Manager.  
**Deadline for submission of application is March 1,2026 for reserved spaces.**
- Craft-Only vendors are limited to only one stall. In the interest of promoting produce sales, we are limiting vendors who sell only crafts to one stall. Sorry for any inconvenience this may cause.
- The fees per site are as follows:

Season Fee: \$ 100.00 (24 weeks total)  
½ season \$75(11 weeks total)

Weekly Fee: \$ 15.00  
(maximum of 2 sites per vendor)

Include payment for fees with the application. If you are not in your site by 1:45 p.m. the site can be sold to another person for that day. **THERE WILL BE NO LATE SET-UPS AFTER 2PM.** \*\*If a seasonal vendor will not be attending, they are encouraged to notify the Market Manager, so that customers can be notified and stall may be reassigned for that

day. Unreserved spaces will be available for vendors who would like to come weekly. Seasonal vendors will be notified prior to the start of the market as to their assigned stall.  
VENDOR FEES ARE NON REFUNDABLE

### Youth Vendors

- Youth vendors are encouraged to participate. They may sell produce their family raises or handcraft items they make themselves. An adult needs to participate in the market with their children. Parents need to review the market rules with their children and sign the statement of responsibility. Youth vendors can sell any days (no charge) as long as spots are available. Email [dousmanmarket@gmail.com](mailto:dousmanmarket@gmail.com) to check availability

### Market Manager

- A manager will be on location each Wednesday at 1:30 p.m., and will be responsible for stall assignments, fee collection, and enforcement of Market Policies and Procedures.

### Clean Up

- Participants must keep their area clean of any debris and must take all their items with them when they leave.

### Insurance

- Sellers are responsible for their own personal liability and product liability insurance.

### Legal Requirements

- Sellers are responsible for FULL compliance with all applicable Federal, State, and Local Laws.

### Violations

- Violation of any of the policies and regulations may result in an individual being banned from further participation.

### Safety

- Out of respect for the safety of others, please be in your spots by 2:00 p.m., and stay until the market ends at 6:00 p.m. (unless there is inclement weather).

### Other Basic Rules

- Vendors shall conduct themselves in a manner that is courteous to the other vendors, Market Personnel, and the Public. Behavior which is threatening, abusive, or harassing, is a violation of market rules.

- Vendors using tents or umbrellas must have them sufficiently secured to prevent from them endangering the safety of others. Tents or canopies must also fit within the vendors stall space and not infringe upon neighboring sites.
- Contact: Judy Engel Market Manager [dousmanmarket@gmail.com](mailto:dousmanmarket@gmail.com)