

DOUSMAN FARMERS' MARKET POLICIES & PROCEDURES

The **Dousman Farmers' Market** provides local area growers a chance to expand their marketing opportunities. Service clubs, groups, and organizations are encouraged to use the Mid Week Market for fund raising events.

Market Hours & Dates

- 2:00 p.m. to 6:00 p.m., every Wednesday beginning May 7th through October 15th, 2025

Tables can be set up after 1:15 p.m.

Please email market mgr. if unable to attend.

Location

*****St. Mary's Church Parking Lot 36014 Sunset Drive Dousman 53118(Corner of Hwys 18 and 67) The vendor shall furnish tables, chairs, and canopies.

Approved Items To Be Sold

- Local vendor-produced items such as fruits, vegetables, flowers, plants, honey, maple syrup, other processed foods, arts and crafts, and other appropriate products.
****Request: Food Safety Regulations & License Requirements ****
- **All items at the market(including produce,plants,flowers,herbs etc.)MUST be grown or produced on land owned,rented or leased by the actual vendor in Wisconsin.**

Prohibited Items

- Live animals and any toxic plants such as the castor bean plant, and potentially hazardous products.
****Request: Food Safety Regulations & License Requirements ****

Application and Fees

- Vendors must complete and submit an application form and are subject to review at any time. Sites will be assigned to promote the health of the market. Paid seasonal vendors will have reserved stalls. Weekly vendors will be assigned stalls by the Market Manager.
Deadline for submission of application is March 31,2024 for reserved spaces.
- Craft-Only vendors are limited to only one stall. In the interest of promoting produce sales, we are limiting vendors who sell only crafts to one stall. Sorry for any inconvenience this may cause.
- The fees per site are as follows:

Season Fee: \$ 100.00 (24 weeks total)

½ season \$75(11 weeks total)

Weekly Fee: \$ 15.00

(maximum of 2 sites per vendor)

Include payment for fees with the application. If you are not in your site by 1:45 p.m. the site can be sold to another person for that day.**THERE WILL BE NO LATE SET-UPS**

AFTER 2PM.**If a seasonal vendor will not be attending, they are encouraged to notify the Market Manager, so that customers can be notified and stall may be reassigned for that day.

Unreserved spaces will be available for vendors who would like to come weekly. Seasonal vendors will be notified prior to the start of the market as to their assigned stall.

Youth Vendors

- Youth vendors are encouraged to participate. They may sell produce their family raises or handcraft items they make themselves. An adult needs to participate in the market with their children. Parents need to review the market rules with their children and sign the statement of responsibility. Youth vendors can sell any days (no charge) as long as spots are available. Email dousmanmarket@gmail.com to check availability

Market Manager

- A manager will be on location each Wednesday at 1:30 p.m., and will be responsible for stall assignments, fee collection, and enforcement of Market Policies and Procedures.

Clean Up

- Participants must keep their area clean of any debris and must take all their items with them when they leave.

Insurance

- Sellers are responsible for their own personal liability and product liability insurance.

Legal Requirements

- Sellers are responsible for FULL compliance with all applicable Federal, State, and Local Laws.

Violations

- Violation of any of the policies and regulations may result in an individual being banned from further participation.

Safety

- Out of respect for the safety of others, please be in your spots by 2:00 p.m., and stay until the market ends at 6:00 p.m. (unless there is inclement weather).

Other Basic Rules

- Vendors shall conduct themselves in a manner that is courteous to the other vendors, Market Personnel, and the Public. Behavior which is threatening, abusive, or harassing, is a violation of market rules.
- Vendors using tents or umbrellas must have them sufficiently secured to prevent from them endangering the safety of others. Tents or canopies must also fit within the vendors stall space and not infringe upon neighboring sites.
- Contact: Judy Engel Market Manager 262-968-4566 dousmanmarket@gmail.com